

Instructions for Enrolling with Headquarters

As a prospective student you MUST enroll with our Wesleyan Headquarters office in Indiana. This is a vital step in your ministerial preparation as they are the clearinghouse for all your academic course work and provide us with your academic transcripts as well as register you in the official student database. *If you are not registered with Headquarters we are unable to accept you into our program.*

Creating a student profile and registering is very simple. Just click (or enter) this link and you will be taken right to the page where you can complete your online headquarters' registration process:
<https://secure.wesleyan.org/em/enroll>

You will need a payment method as they charge a \$20 enrollment fee.

BIG TIP: While this office tracks your transcripts you need to be personally responsible to track your progress as well. While they do an excellent job, it must be kept in mind that they are working with thousands of students and from time to time records can get confused or mixed up. Each semester you finish course work keep a hard or electronic copy of your semester grade report showing your completed courses, your professor's final email on your completed course, or your semester transcript. This way you have a hard copy and proof of your course work in case a complication arises down the road.